

Randwick and Westrip Parish Council

Minutes of the parish council meeting held at Cashes Green School on Thursday August 20th 2026.

Present

Councillors

Rob Davies

Jo Boldero

Nick Lythgoe

Alun Davies

Glenn Dooley

Barry Chapman from 7.24

Elisabeth Newman from 7.24

Clerk B Parsons

1/8/26 **Apologies:** None: all members present.

2/8/26 **Public Forum:** One member of the public was present. No matters raised.

3/8/26 **Declarations of interest in items on this agenda:** None.

4/8/26 **Minutes:** The minutes of the meeting held on July 16th 2026 were approved and signed by the chairman.

5/8/26 **Casual Vacancy:** To date there had been no applicants for co-option.

6/8/26 **Report from the Officer of the Council:** Cllrs noted the contents of the clerk's report.

7/8/26 **Correspondence:** Cllrs noted the correspondence in the clerk's report. Rodborough Parish Council would hold a meeting on October 14th to discuss neighbourhood forums in the context of local government reorganisation, with Gloucestershire becoming a single unitary authority and district councils ceasing to exist. Cllrs were asked to check whether they could attend and inform the organisers.

8/8/26 **Questions from Councillors:**

Cllrs reported that the new email system was wrongly classifying some messages between councillors as spam.

Action: Cllrs to forward copies of these emails to the clerk for informing the email provider.

Cllr Lythgoe reported that he had cleared wood from a broken stile from a path at the top of Ocker Hill.

Cllr Boldero reported that there was an apparently abandoned car in the car park by Randwick Village Hall and that polystyrene beads had been littered at Finn's Way.

Actions: The clerk to report the car and get it removed and to ask the parish handyman to collect and dispose of the polystyrene.

Cllr Newman spoke about GCC's Community Climate Adaptation Fund grant funding for projects that help to prepare and protect communities from climate change impacts. She suggested that air-conditioning could be provided for Randwick Village Hall to serve in the same way as the 'warm space' provided in cold weather.

Action: The clerk to pass the suggestion to RVH&PFC.

9/8/26 **District and County Councillors' reports:** No written reports for August.

10/8/26 **Lease for Randwick Playing Fields:** Cllrs considered Cllr Rob Davies's draft lease which apportioned costs for mowing and maintenance between RVH&PFC and RWPC.

Actions: The clerk to ask for confirmation whether Randwick Village Hall and Playing Fields had become a Charitable Incorporated Organisation and whether a Custodian Trustee had been appointed and then send a copy of the draft to RVH&PFC. Also the clerk to get information about insuring the building.

11/8/26 **Planning:**

a) **Planning applications:**

S.26/1161/HHOLD - Ailnor, Westrip - Raise roof and convert loft, add section of green roof, new cladding, replacement fenestration, solar panels. Erection of pergola and greenhouse, new Cotswold stone wall and ramp – no comment.

S.26/1287/HHOLD - 30 The Wordens -Erection of a replacement single storey front extension – no comment,

Noted:

Permission - S.26/0727/FUL - The Poultry House, Sandpits Lane - Convert and extend former poultry house building to create a 2- bedroom dwelling (self-build) and erection of timber domestic garage.

Permission - S.26/0936/HHOLD - The Ridge , Sandpits Lane - Installation of solar panels to roof.

b) **Community Speedwatch:** Cllr Alun Davies reported that unfortunately the group was dormant: there had been no members of the group available for monitoring.

Action: Cllr Davies would advertise again for volunteers.

12/8/26 **Finance:**

a) **Bank reconciliation:** Cllrs considered the bank reconciliation for July. Closing balance at July 30th was £40,818.04.

b) **Internal Audit:** Completion of the internal audit was due in the week following the meeting.

c) **In-Post cabinet for parcel collection:** Cllr Chapman had suggested that because residents experienced general poor service from parcel delivery firms (e.g. parcels thrown through gates, left out in the open and left at wrong addresses) and reported disruption and damage from large vehicles using narrow lanes that the council consider installing a parcel delivery cabinet at Randwick Village Hall. Cllrs discussed possible sites and use by parishioners.

Actions: Cllr Chapman to write an article for The Randwick Runner to gauge support for the suggestion.

The clerk to get information about Amazon lockers.

13/8/26 **Environment:**

a) Biodiversity Action Plan: Cllrs discussed the proposals Cllr Boldero had outlined in July. The Wap Committee had been asked to attend to a broken pear tree by its container on Randwick Playing Fields. The mowing contractors had agreed to mow only up to the drip-line of mature trees on the playing fields and at Finn's Way. The SDC Strategic lead for Biodiversity had been asked to provide seeds of yellow rattle for sowing in wild flower areas. The Handyman had been asked to cut back brambles along the lower edge of Randwick Playing Fields by the stile leading to the brook and to leave the grassy area at the More Hall junction to grow.

Cllr Boldero suggested that fruit trees were planted at Finn's Way and working with children at Cashes Green School to plant and name the trees and 'own' them.

Biodiversity would become a standing agenda item.

Action: Cllr Boldero to form a working group to help facilitate these ideas and to write a paper outlining Biodiversity plans for the council.

b) SDC survey about mowing regimes: Cllrs were asked to respond to this survey emailed to them.

c) Kissing gates: Cllrs intended to install kissing gates to replace stiles in the SW and SE corners of Randwick Playing Fields, and considered installing another at the field east of Ocker Hill.

Action: The clerk to contact the adjoining landowners for their views.

d) Wap storage container: Cllrs discussed the area surrounding the container on the playing fields. Cllr Lythgoe would arrange to get a roller that had been parked there removed.

Action: The clerk to reply to the secretary of the Wap Committee asking that rubbish including broken picnic tables is removed and for the committee to carry out planting to screen the container from view. Also to express the council's concern about the proposed Wap bonfire if conditions remain dry and asking that it be cancelled if conditions were unsafe.

14/8/26 **Items delegated to the clerk and items for the next agenda:**

15/8/26 **Orders for payment:**

Rapide System Supplies Ltd ink cartridges

C Curtis August monthly contract payment

B Parsons August salary less tax

Tesco Mobile August phone bill

16/8/26 **Next meeting:** Thursday September 17th at Randwick Village Hall.

The meeting closed at 8.29 pm.

Signed:

Date: