

Randwick and Westrip Parish Council

Minutes of the parish council meeting held at Cashes Green School on Thursday June 18th 2026.

Present

Councillors

*Rob Davies Chairman
Jo Boldero
Nick Lythgoe
Elisabeth Newman*

*Barry Chapman
Alun Davies*

*1/6/26 **Apologies:** Cllr Dooley: reason approved by the council. District Cllr Jon Edmunds sent his apologies.*

*2/6/26 **Public Forum:** No members of the public were present.*

*3/6/26 **Declarations of interest in items on this agenda:** None.*

*4/6/26 **Minutes:** The minutes of the Annual Meeting of the parish council held on May 21st 2026 were approved and signed by the Chairman.*

*5/6/26 **Annual Parish Meeting:** Cllrs noted the minutes of the Annual Parish meeting held on May 21st 2026.*

*6/6/26 **Casual Vacancy:** Stroud District Council had confirmed that there had been no requests for a by-election so the parish council could advertise the vacancy. There were two vacancies. To date there had been no applicants for co-option.*

*7/6/26 **Report from the Officer of the Council:** Cllrs noted the contents of the clerk's report.*

*8/6/26 **Correspondence:** Cllrs noted the correspondence in the clerk's report.*

*9/6/26 **Questions from Councillors:***

Cllr Rob Davies reported that two new trees were to be planted in Finn's Way but another one was needed to replace a dead one along the path. [\(Clerk action\)*](#).*

***Action:** The clerk to contact the tree surgeon.*

Cllr Boldero provided details of her discussions with the SDC Strategic Lead for Nature Recovery and Biodiversity re proposed actions contributing to an Environmental Sustainability Strategy. An outline was given of the way forward.

Cllr Newman reported that cars were regularly parking on the painted white lines opposite the entrance to The Stocks.

***Action:** The clerk to contact the PCSO to ask for assistance is stopping this.*

Cllr Lythgoe reported that he had taken the Millennium Steps signage down in order to repair it.

Cllr Boldero reported that overgrown bushes next to the pavement opposite Cashes Green School were making it quite hazardous for walkers.

Cllr Alun Davies reported that parking on the village green was crowded when cricket matches, football training and events in the village hall coincided.

Cllr Newman reported a steady over-flow of water possibly from a broken underground pipe at the top of Church Road beyond the property called 'Copperfields'.

Action: *The clerk to report this to GCC.*

Cllr Rob Davies clarified the need for migrating the council's email addresses to new passwords by 28th June. Cllr Newman questioned whether there was justification for X-Net's 100% price increase for the Council to continue with this provider

10/6/26 District and County Councillors' reports: *County Cllr Patient had sent a written report.*

11/6/26 Lease for Randwick Playing Fields: *Cllr Rob Davies had drafted a lease between the parish council and RVH&PFC and had circulated it to all councillors.*

He provided further clarification of the key points mentioned including: providing personal liability protection (excluding fraud) for RVH&PFC Trustees; protecting against responsibility for historical building decay via a Schedule of Condition, and providing operational independence.

Noteworthy inclusions mentioned by councillors included "surrounding communities" cited as legitimate users of the site, and there was clear support from attendees to include a requirement that an annual Chairman's Report and Accounts to be forwarded to the parish clerk.

A question raised was whether the process of appointing Trustees should be included, and Cllr Davies confirmed that this was outside the scope of the lease and also confirmed that the validity of the lease would be determined for a reasonable 30-year period.

Further consideration was to be given to details for a separate account arrangement for mowing and other VAT chargeable items. A boundary plan would be drawn up by a surveyor. Additional work on the draft was likely to take about a month before being presented to RVH&PFC.

12/6/26 Planning:

a) Planning applications:

S.26/0876/HHOLD - 18 Humphreys Close - Erection of single storey rear extension (retrospective) – object.

S.26/0936/HHOLD - The Ridge , Sandpits Lane - Installation of solar panels to roof- no comment.

S.26/1038/VAR - Land At Acre Place, Park End, Paganhill - Variation of Condition - retaining wall – no comment.

Noted –

Permission - S.26/0717/TCA – Avalon - Spruce (T1) – fell.

Permission - S.26/0393/HHOLD Hill House, The Stocks – side extension, rear roof extension and porch

Permission - S.26/0569/HHOLD Blue Haze, The Ryelands - Erection of a single storey front extension, garage with terrace over and parking to the front.

Permission - S.26/0697/HHOLD 3 Acre Place , Park End, Paganhill,- Installation of retaining wall and steps.

*b) **Vehicle Activated Speed Sign:** Cllr Lythgoe confirmed that work was in progress to repair the sign.*

*c) **Community Speedwatch:** Cllr Alun Davies confirmed that two additional volunteers had come forward to assist in speedwatch activity. He also mentioned that July the 15th was a designated National Speedwatch Day and the Randwick group would be joining the speed checks proposed to be carried out around the country on the day.*

13/6/26 Finance:

Bank reconciliation: Cllrs considered the bank reconciliation for May. Closing balance at May 30th was £47,790.64.

Heritage Trail: Cllr Newman explained that two drafted posters were underway.

14/6/26 Annual review of council documents:

- a Cllrs reviewed and approved the council's procedures and documents for complying with GDPR.*
- b Cllrs reviewed and approved the council's arrangements for risk management.*
- c Cllrs reviewed and approved the council's complaints procedure.*
- d Cllrs reviewed and approved the council's procedures for handling requests under the FOI Act 2000 and DP Act 1998.*
- e Cllrs reviewed and approved the council's policy for dealing with the press and media and the protocol on filming and recording meetings.*
- f Cllrs reviewed and approved the council's IT policy.*
- g Cllrs reviewed and approved the council's code of conduct.*
- h Cllrs reviewed and approved the council's standing orders.*
- i Cllrs reviewed and approved the council's financial regulations.*
- j Cllrs reviewed and approved the internal financial controls (appendix two of the Financial regulations).*
- k Cllrs reviewed and approved the council's investment policy.*
- l Cllrs reviewed and approved the council's policy for financial reserves,*
- m Delegation arrangements to employees: Cllrs confirmed the powers delegated to the clerk as stated in the Financial Regulations: 'Contracts for works or services or purchases of goods and materials up to £500 excluding VAT may be authorised by the RFO.'*
- n Grants policy: Cllrs reviewed and approved the policy.*

- o *Committees and working parties: The council had no standing committees. The Council would appoint working parties with specific remits as required.*
- p *Representatives to outside bodies: The council nominates three trustees to The Randwick Charities to serve for four years. Current trustees nominated by the council, Emma Cunningham, Franca Giampa and Elisabeth Newman, would serve until 2026. Cllr Chapman enquired when Cllr Newman's appointment would be considered by the council. Cllr Rob Davies explained that this would be an agenda item in the month before the expiry. Cllr Alun Davies to continue to represent the parish council on the Randwick Village Hall & Playing Fields Committee.*
- q *Council's and employees' membership of other bodies: The council reaffirmed the necessity of the council's membership of the GAPTC, The Open Spaces Society and the CPRE and the clerk's membership of the SLCC and ALCC.*
- r *Payment of subscriptions falling to be paid annually:*
Resolved: To pay the annual subscriptions to GAPTC, The Open Spaces Society, Parish Online, the CPRE, and to pay for the clerk's membership of the SLCC and ALCC
- s *Property inventory and asset register: cllrs reviewed and approved the asset register.*
- t *Deeds: The deeds were available for inspection by councillors on demand.*
- u *Chairman's Allowance: Cllrs confirmed the allowance for 2026/27 was £100.*
- v *Dates and times of ordinary meetings of the Council for the ensuing year:*
Resolved: To meet monthly, alternating between Randwick Village Hall and Cashes Green School, if available, on the third Thursday of each month at 7.15 pm.

15/6/26 **Items delegated to the clerk and items for the next agenda:** As above. Also the clerk to contact SDC about faded signs.

Next agenda: Trailer parking and suggestion for a letter-drop to deter offenders.
 Proposition to Highways to install a yellow sign "please don't follow satnav" to deter high-sided and extra wide vehicles from driving down narrow lanes and causing damage to buildings.

16/6/26 **Orders for payment:**

Tesco mobile	June phone bill
C Curtis	June monthly contract payment
B Parsons	June salary less tax
HMRC	Tax due in the first quarter

17/6/26 **Next meeting:** Thursday July 16th at Randwick Village hall.

The meeting closed at 8.10 pm.

Signed:

Date: