

Randwick and Westrip Parish Council

Minutes of the meeting of the council held at Randwick Village Hall at 7.15 pm on Thursday November 20th 2025.

Present

Councillors

Rob Davies

Elisabeth Newman

Jo Boldero

Glenn Dooley

Petronella Tyson

Alun Davies

Nick Lythgoe

*1/11/25 **Apologies:** Cllr Barry Chapman: reasons approved by the council. Apologies received from District Cllr Edmunds and County Cllr Patient.*

*2/11/25 **Public forum:** There was one parishioner present and County Cllr Craig Horrocks.*

*3/11/25 **Declarations of interest in items on this agenda:** None.*

*4/11/25 **Minutes:** The minutes of the parish council meeting held on October the 16th were approved and signed by the chairman.*

*5/11/25 **Co-option:** Mrs Denise Horton was co-opted to serve until the next elections in May 2028.*

*6/11/25 **Report from the Officer of the Council:** Cllrs noted the contents of the clerk's report.*

***Audit:** Cllr Boldero had carried out the recommended internal audit check.*

***Action:** The clerk to advertise, inviting applications for grants, to be considered at the December meeting.*

*7/11/25 **Correspondence:** Cllrs noted the correspondence listed in the clerk's report.*

*8/11/25 **Questions from councillors:** Cllr Lythgoe asked if anything was known about a Portaloo cabin that was at The Hill. Cllr Rob Davies understood that it had been sited there for workmen renovating houses in The Hill.*

*9/11/25 **District and County Councillors' reports:** County Cllr Craig Horrocks commented on recent GCC decisions and debates, including a motion to reform GCC Highways and a motion that all GCC decisions should take into account the views of young people. A new youth element was expected to form part of the County Council Strategy.*

***Local Government Reorganisation:** Gloucestershire County Council had voted in favour of a Single Unitary Authority covering the whole of Gloucestershire. District Councils would also be voting for their preferences. Central Government would then begin its own consultation process before taking a final decision, expected in mid-2026. Part of this would include Neighbourhood arrangements,*

which would be critical in placing parish council voices within the delivery of services. The mechanism for making “appropriate arrangements for effective governance of any neighbourhood area” were not clear. Elections for shadow unitary authorities would be held in 2027.

The new Neighbourhood Fund scheme had been launched to deliver funding to community initiatives seeking to make a positive impact on health and wellbeing, access to nature, digital inclusion, community cohesion, and reducing inequalities. The scheme would run for 18-months, and each Councillor would have £20,000 to support projects in their division.

Cllr Horrocks was asked whether the fund could contribute to a new fence for the play area at Randwick Playing Fields. It was suggested that the fund might support improving accessibility.

Prior to the county council elections Cllr Horrocks had launched a petition to ask Highways to look into installation of a crossing on Cashes Green Road to create a safe passage for schoolchildren and others. This had attracted some, but not sufficient, responses and he would be relaunching the petition soon.

District Cllr Edmunds had sent a written report, commenting on recent SDC council and committee meetings’ business.

10/11/25 Lease: The clerk was asked to contact the solicitor advising RVH&PFC about progress on making a new lease.

11/11/25 Planning:

a) Planning applications:

S.25/1975/TCA - Cawsand, Church Road, T.1 Silver Birch - Remove low branches to around 3.5m. T.2. Crack Willow - Re pollard at 2 metres. T.3. Thuja - Fell. T.4. Silver Birch - Fell. T.5. Red Maple - Fell. T.6. Field Maple - Fell. No comment.

S.25/1700/HHOLD – 2 The Crescent The Lane- Erection of single storey extension. Comment- ask for a construction method statement that keeps The Lane clear during school arrival and departure times.

Noted:

Permission - S.25/1615/HHOLD – 1 Penrose Close - Erection of a porch, pitched garage roof and high-level windows to bedroom

Consent - S.25/1152/NEWTPO – Humphreys End House - Purple-leaved Norway Maple

Consent - S.25/1937/TCA – Rhus tree at Chapel Fields -Fell & replace tree with a suitable replacement. The tree was spreading over the road and there were concerns that it might blow over.

*b) **Community Speedwatch:** Cllr Alun Davies explained that the group had not been able to carry out a second survey due to bad weather. The radar gun had been borrowed for six weeks and three had passed.*

***Resolved:** To buy a radar gun.*

*12/11/25 **Finance:***

*a) **Bank reconciliations:** Cllrs considered the bank reconciliation for October. Closing balance including reserves at October 30th was £49,817.39*

*b) **Bank signatory:***

***Resolved:** To mandate Cllr Chapman as a signatory to the council's HSBC accounts.*

***Resolved:** The Bank is authorised to act on the following agreements/instructions (Instructions) entered into or given by those persons specified by the council (each a signatory and together signatories) for giving those Instructions in accordance with the Signing Rules set out in Part 1 Section 2:*

Instructions

- instructions to make payments on behalf of the council including signing, issuing or authorising cheques, inter account transfers, standing orders, direct debits and electronic payments irrespective of whether the accounts are in credit or debit (even if the payment causes an account to be overdrawn or exceed any agreed overdrawn limit);*
- any instruction to stop a payment on any account in accordance with the applicable provisions in the account terms and conditions;*
- any agreement(s) signed on behalf of the council for or relating to electronic and/or telephone banking services of any kind whatsoever, and the council acknowledges and accepts there is a power to delegate (including the power to sub-delegate) the operation of these services as set out in the terms and conditions governing these services. These services are extensive; for example, they include making payments, administering accounts and applying for new products and services including credit;*
- enter into any agreement(s) signed on behalf of the council for or relating to debit, credit, charge or any other card facilities of any kind whatsoever, and the council acknowledges and accepts there is a power to delegate (including the power to sub-delegate) as set out in the terms and conditions governing these card facilities;*
- any agreement(s) signed on behalf of the council for or relating to credit facilities of any kind whatsoever, including borrowing facilities, overdraft facilities and other transactions which have the commercial effect of borrowing;*
- instructions to deliver any item held on behalf of the council by the Bank in safe keeping; and*
- any other instructions in respect of any other transactions with the Bank (including administering the accounts (detailed in Part 1 Section 2 of this mandate) and opening or closing additional account(s) or services(s)).*

2) That any two authorisers are authorised by the council to sign this mandate

2) The resolutions be communicated to the Bank and remain in force until changed by a resolution passed by the council.

13/11/25 **Environment:**

a) **Parking area at Randwick Playing Field:** A representative from Bodpave had advised the council about the condition of the temporary parking surface and provided estimates for replacing the existing surface and suggested a temporary mesh that could be used to protect the grass when the parking area was wet.

Action: The clerk to ask the contractor who installed the parking surface to quote for replacing the degraded plastic grids.

b) **Rhus tree at Randwick Playing Field:** Following a request from RVH&PFC the council had consent to fell the tree.

Action: The clerk to ask a tree surgeon to quote and suggest a suitable replacement tree for the site.

c) **Brambles:** The council had been asked by a trustee of RVH&PFC whether it would pay to cut back brambles along the northern edge of the Jubilee Field and along the footpath behind the village hall. The contractor which mowed the fields had sent an estimate.

Actions: The clerk to ask the parish handyman to estimate a price for him to do the work.

The clerk to ask the mowing contractor for a quotation for cutting back and lowering the hedge by the football pitch.

d) **Christmas tree at St John's Church:** The clerk had ordered a tree for delivery to the church in December. Volunteers were needed to erect and dress it.

Action: The clerk to contact people who put up the tree in 2024 and arrange for delivery of lights and the stand for the tree.

14/11/25 **Heritage Trail:** Cllr Newman explained that work towards the trail and leaflet was ongoing.

15/11/25 **Items delegated to the Clerk and items for the next agenda:** As above

16/11/25 **Orders for payment:**

C Curtis November monthly contract payment

B Parsons November salary less tax due in 3rd quarter

The Dawn Nurseries Christmas tree

O2 Mobile phone 12 Nov – 11 Dec

17/11/25 **Next meeting:** Thursday December 18th at Cashes Green School

The meeting closed at 8.20 pm.