Randwick and Westrip Parish Council
Minutes of the Annual Meeting of the council held at Randwick Village Hall at 7.15 pm on Thursday May 15th 2025

Present:
Councillors
Rob Davies
Elisabeth Newman
Nick Lythgoe
Barry Chapman

B Parsons Clerk

Cllr Rob Davies was elected to chair the meeting.

1/5/25 ***Election of chairman:*** *Cllr Rob Davies was elected chairman for 25/26.*

2/5/25 ***Chairman's declaration of acceptance of office:*** *Cllr Davies completed and signed the declaration.*

3/5/25 ***Apologies:*** *Cllrs Alun Davies, Boldero, Woods and Tyson. Reasons approved by the council.*

4/5/25 ***Public Forum:*** *There were approximately ten members of the public present, including District Cllr Jonathan Edmunds and the recently elected County Cllrs, Craig Horrocks, for the Rodborough Division, and John Patient, for the Haresfield and Upton Division.*
The chairman explained that the Annual Parish Meeting was to be held at 8pm after the Annual Meeting of the Parish Council and suggested that issues could be raised then.
No issues were raised at this point in the meeting.

5/5/25 ***Declarations of interest in items on this agenda:*** *None.*

6/5/25 ***Minutes:*** *The minutes of the meeting held on April 17th were approved and signed by the chairman of the meeting.*

7/5/25 ***Election of Vice-Chairman:*** *Cllr Boldero had indicated her willingness to serve again as Vice-Chair.*
Cllr Boldero was elected.

8/5/25 ***Service of summons:***
Resolved: *To continue to receive service of summons to attend meetings and supporting papers for meetings by email.*

9/5/25 ***Co-option:*** *No one had applied to date to be considered for co-option.*

10/5/25 ***Report from the officer of the council:*** *Cllrs noted the contents of the clerk's report.*

11/5/25 ***Correspondence:*** *Cllrs noted the correspondence in the clerk's report. The chairman of RVH&PFC had asked whether the parish handyman could clip the new*

growth brambles among the trees & bushes planted at the bottom of the playing field below the wild flower meadow annually around April.
Cllrs agreed to add this to the handyman's schedule.

12/5/25 ***Questions from councillors:***
Cllr Newman asked whether GCC could position signs warning drivers of pedestrians in the road on either side of the gate to St John's Church.
The clerk was also asked to find out whether the 20mph repeater signs could be replaced with full-size signs.

13/5/25 ***District and County Councillors' reports:*** *County Councillors Patient & Horrocks and District Cllr Edmunds had sent written reports.*
Cllr Horrocks spoke about a county-wide road safety project that would include Cashes Green School.

14/5/25 ***Planning***
a) Applications received to date:
S.25/0734/HHOLD - Kent Cottage , Far Westrip - Erection of a two-storey front extension – no comment.
S.25/0821/TCA – Myrtle Cottage, The Lane - T1 Beech - Fell. T2 Beech Reduce height by 2.5m – no comment.
Appeal- APP/C1625/W/25/3364414 Farm Lodge Redhouse Lane Westrip Stroud
S.24/2077/DISCON – noted>

Noted:
Permission - S.25/0272/HHOLD Woodlands , Ash Lane - Erection of a replacement garage and timber cladding to existing house.
Permission - S.25/0482/HHOLD - 11 Hawthorn Rise - Erection of single storey rear extension.
Withdrawn - S.25/0091/FUL - Land At Blenheim Cottage Townsend - Erection of a dwelling.

b) Randwick Conservation Area Statement: *The draft 'Randwick Conservation Area Appraisal' and 'Management Plan' were to be considered by the SDC Environment Committee in June, with a recommendation by the SDC Planning Strategy Team and Conservation Officer for adoption as Supplementary Planning Advice, to help inform planning decisions within the conservation area.*

The Conservation Area Appraisal and Management Plan had been drawn up by SDC's Senior Planning Strategy Officer following the review of the conservation area by consultants commissioned by the parish council in 2022.

The Planning Strategy Team had written to the occupiers of all addresses affected by the proposed boundary changes and those subject to Article 4 Directions.

15/5/25 ***Finance & Personnel:***
a) Bank reconciliation: *Cllrs considered the bank reconciliation for April.*
16/5/25 ***Prizes for road safety poster competition:*** *Cllr Lythgoe and Cllr Alun Davies would visit Randwick and Cashes Green Schools to present children with prizes for the winning designs, which had been made into road signs.*

17/5/25 ***Annual review of documents:*** *Cllrs decided that the clerk should send them copies of all the documents to be reviewed at the June meeting.*

18/5/25 ***Items delegated to the clerk and items for the next agenda:*** *As above.*

19/5/25 ***Orders for payment:***

HSBC	*Bank charges to April 29th*
B Parsons	*Expenses - anti-virus software*
C Curtis	*May monthly contract payment*
B Parsons	*May salary less tax due in 1st quarter*
O2	*Mobile phone 12 May – 11 June*

20/5/25 ***Next meeting:*** *Thursday June 19th at Cashes Green School*

The meeting closed at 7.31 pm