# The annual meeting of Randwick and Westrip Parish Council will be held at 7.15 pm on Thursday May 15th at Randwick Village Hall.

**Agenda**

1. **To elect the chairman of the council**
2. **To receive the chairman's declaration of acceptance of office**
3. **To note apologies for absence**
4. **To allow members of the public to address the council ***
5. **To declare interests in items on this agenda**
6. **To approve and sign the minutes of the meeting held on April the 17th 2025**
7. **To elect a vice-chairman of the council**
8. **To confirm service of summons and supporting papers for meetings by email**
9. **To consider co-opting a member**
10. **To receive the report from the Officer of the Council**
11. **To note correspondence**
12. **To answer questions from Councillors**
13. **To receive District and County Councillors' reports**
14. **Planning, Traffic and Transport**
    a. To consider planning applications received to date
    b. To approve the final draft of the Randwick Conservation Area Statement
15. **Finance and Personnel**
    a. To consider the monthly bank reconciliation for April
16. **To arrange presentations of prizes for the school children's road safety poster competition**
17. **To agree procedures for reviewing council documents in June**
18. **To note items delegated to the clerk and items for the next agenda**
19. **To authorise the signing of orders for payment.**
20. **To confirm that the next meeting of the parish council will be held at 7.15 pm on Thursday June 19th at Cashes Green School**

***The Public Forum -** Parishioners are invited to address the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

## The meeting will be followed at 8 pm by the Annual Parish Meeting

B Parsons 8/5/24