

Randwick & Westrip Parish Council Grants Policy

Each year the council allocates a sum for grants to organisations which benefit residents of the parish. Applications are invited each Autumn.

Applicants must –

- provide a brief description of the organisation and its structure– is it an informal group, registered charity or other*
- provide a detailed description of the project and who will benefit from it*
- state approximately how many of those who will benefit will be parishioners of Randwick & Westrip*
- explain the full costs of the project (including VAT if applicable) and where other funding for the project will come from*
- state who other funders are and the amount expected from them and at what stage other applications are (just applied, awaiting outcome of application or funding confirmed)*
- explain what contribution to the costs of the project is sought from the parish council and whether the contribution is for a specific element of the project.*

A copy of the most recent audited accounts of the organisation showing the organisation's income, expenditure and level of balances must be submitted with the application.

If the organisation does not prepare annual accounts, copies of bank statements for the previous six months need to be submitted.

Applications will not be considered unless accompanied by accounts.

The council may ask organisations for a copy of its safeguarding policy, where appropriate.

Applications will be assessed against the following criteria:

Supporting the greatest number of parishioners

Groups/organisations with low income

Benefitting Randwick & Westrip Parish community

Supporting local groups and facilities

Supporting Randwick and Westrip Parish events

Successful applicants will be requested to complete a grant review form about the outcome(s) of the project.

Policy approved by the council on June 15th 2023