

***Randwick and Westrip Parish Council***

*Minutes of the meeting of the Council held at 7.15 pm on Thursday February 20th at Cashes Green School*

***Present***

***Councillors***

*Shaun Egan (Chairman)*

*Rob Davies*

*Alex Egan*

*Cheryl Byford*

*Matt Reed*

*Debbi Smith*

*Clerk: Mr B Parsons. County Cllr Brian Oosthuysen.*

*1/2/20 **Apologies:** Cllrs Fontenla, Demmer and Woods. District Cllr Edmunds.*

*2/2/20 **Public Forum:** There were six members of the public present, including Cllr Oosthuysen.*

*Mr Badham had reported a broken dog-waste bin to SDC and had been told it would be replaced.*

*3/2/20 **Declarations of interest in items on this agenda:** None.*

*4/2/20 **Minutes:** The minutes of the meeting held on January 16th were approved and signed.*

*5/2/20 **Report from the Officer of the Council:** Cllrs noted the contents of the Clerk's report.*

*6/2/20 **Correspondence:** Cllrs noted the correspondence listed in the Clerk's Report.*

***7/2/20 Questions from councillors:***

*Cllr Smith asked about the stickers showing the 20 mph speed limit that were intended for residents to display on their wheelie bins. The Clerk had sent an item to the Randwick Runner offering the stickers to parishioners but had not had any requests for them. Several people at the meeting took stickers.*

*Cllr Smith also asked about potholes in Ash Lane.*

***Action:*** *The Clerk to contact GCC highways again.*

***8/2/20 District and County Councillors' reports:*** *County Cllr Brian Oosthuysen spoke about the County Council's budget. There would be a small increase allowing for more expenditure on education and for older residents. Each County Cllr had an allocation of £25,000 for work on highways. The parish council's priorities were to have the promised grating installed over a gully in the main road by the church and to install a new street light between the churchyard and Ash Lane.*

***Action:*** *The Clerk to send the parish council's priorities to Cllr Oosthuysen and Cllr Ripington.*

9/2/20 **Annual meetings:** The current councillors would all retire on May 11th, after the elections and the new council would come into office on May 12th. The annual meeting of the council should be held within fourteen days of the council coming into office.

**Resolved:** To hold the Annual Meeting of the Parish Council on Thursday May 21st to be followed by the Annual Parish Meeting.

10/2/20 **Planning applications:**

a) **Applications received to date:**

S.20/0139/HHOLD - The Diamonds Lightwood Lane - Construction of Stepped Decking Area and home office studio – retrospective – no comment

S.20/0182/HHOLD

Newlands, Randwick - Excavation to provide 3 no. parking spaces retaining walls and access steps – comment: request construction plan to include measures for parking and deliveries onsite to avoid congestion on Church Road and measures to prevent run-off from the site onto the road.

b) **VAS report:** Cllr Reed showed the data from the most recent deployments at Penrose Close and More Hall Park. It was the ninth time the VAS had been at Penrose Close. The 85th percentile speed and highest speed were very close to those recorded at the same location previously. There was no indication of increased traffic through the parish. The VAS had been at More Hall Park five times and, again, recorded speeds were consistent with previous data.

c) **Parking:** The Clerk had asked the police for some assistance in dealing with parking problems in the parish and had been promised some support but none had been given to date.

**Action:** The Clerk to contact the sergeant in charge.

**Action:** The Chairman to draft a letter to a parishioner who habitually parked on the corner of Chapel Fields and The Lane who had behaved unacceptably, threatening a councillor.

d) **Traffic Restriction Order:** Cllrs briefly discussed a proposal by Whiteshill and Ruscombe parish council for a TRO to make the yellow line markings outside the schools enforceable. WRPC had asked whether RWPC would consider sharing costs.

**Action:** The Clerk to ask for more details of the proposed TRO and costs allow for further discussion in March.

11/2/20 **Finance:**

a) **Bank reconciliation:** Cllrs considered the bank reconciliation for January.

b) **Internal Auditor:**

**Resolved:** To reappoint Mr Geoff Lavis.

c) **Bank signatory**

**Resolved:** That Cllr Reed become a cheque signatory for the HSBC account.

**Resolved** That a bank account or accounts be continued with HSBC UK BANK plc (the 'Bank') and the bank is authorised to:

- a) pay all cheques and act on other instructions for payment signed on behalf of the Council by any two persons authorised to sign (the 'signatory') whether the account of the Council is in debit or credit;
- b) deliver any item held on behalf of the Council by the Bank in safe keeping against the written receipt or instructions of the Clerk to the Council; and
- c) accept the Clerk to the council as fully empowered to act on behalf of the Council in any other transaction with the Bank.
- d) accept the Clerk to the Council as fully empowered on behalf of the Council to enter into at any time any agreement(s) for or relating to electronic and/or telephone banking services of any kind whatsoever ("Services"), and to delegate (including the power to sub delegate) the operation of the Services as set out in the terms and conditions governing the Services and the Council acknowledges that the Bank shall be entitled to act upon all instructions received in respect of the Services until notified otherwise in writing by the Council.

ii That the Council agrees that any debt incurred to the Bank under this authority shall in the absence of written agreement with the Bank to the contrary be repayable on demand.

iii That the Clerk to the Council ('the Proper Officer') is authorised to supply the Bank as and when necessary with lists of persons authorised to sign, give receipts and act on behalf of the council, and that the Bank may rely upon such lists.

iv That these resolutions be communicated to the Bank and remain in force until changed by a resolution of the Council and a copy, certified by the Chief Executive and the Proper Officer, is received by the Bank.

**c) Handy person's contract from April 2020:**

**Resolved:** To accept the working party's recommendation and offer the Handy person an extension to the current contract for three-years from April 1st 2020.

**12/2/20 Environment:**

**a) Report from RVH&PFC:** Mr Stan Giles reported that the VH Committee were to finalise their plans for maintenance of Randwick Playing Fields later in the month. They were anticipating that the number of cuts would be kept at 15 and also wanted to add extra work to mow closer to boundaries to deal with encroachment of hedges etc at £100 and work to a tree at £100. RVH&PFC was also monitoring wear to the overspill parking area.

Cllrs asked what contribution the Committee was asking from users of the field – the Committee would apply the previous charge of £215 to the sports clubs and the school, plus 3%, and £100 from the WAP Committee and a further £100 from Randwick Cricket Club.

Mr Giles also reported that the play area needed cleaning with chemicals and pressure washing. He asked whether the Parish Handy person could carry this out. A commercial company had quoted £690 for two days to carry out the job.

*Cllrs would have to ascertain whether the Handyperson was covered for use of the chemicals required.*

*RVH&PFC would report their confirmed costs at the March meeting.*

*Cllrs would consider the grant to RVH&PFC at the March meeting.*

**b) Fencing at Randwick Playing Field:** *The fence at the eastern boundary between Randwick Playing Field and land belonging to Russell Clarke and Kerry Cunningham had been damaged in recent storms. Maintenance of the fence was a parish council responsibility. Mr Clarke was intending to carry out some of the work himself and asked the parish council to pay for materials and extra labour. He had estimated the costs at under £1000.*

**Action:** *The Clerk to write authorising the work and requesting invoices.*

**c) "Food Forest" at Finn's Way:** *Nothing had been received from the group proposing this.*

**d) Trees at Finn's Way:** *Cllrs deferred discussion of planting to replace the trees that had been felled recently until there had been a decision about the proposed 'Food Forest'.*

**Action:** *The Clerk to write to the Randwick CNR group asking for a detailed proposal to consider by July 2020 so that trees could be planted in the Autumn.*

**e) Bench at Westrip Place:** *Cllrs discussed the siting of the bench and agreed it would be better where it was originally intended to go.*

**Action:** *The Clerk to ask the Handyperson to move the bench to the position intended in August 2019.*

**13/2/20 Items delegated to the Clerk and items for the next agenda:** *As above plus consider installation of electric-car charging points at Randwick Playing Field.*

**14/2/20 Orders for payment:**

Randwick Community	£452	Grant
Open Spaces Society	£45	subscription
B Parsons	£59.99	Wheelie bin stickers
B Parsons		February salary less tax due in the 4th quarter
M Lammas	£202.52	February monthly contract payment
O2	£11.19	Mobile phone 12 Feb – 11 Mar

**15/2/20 Next meeting:** *March 19th at Randwick Village Hall.*

*The meeting closed at 8.10 pm.*