

***Randwick and Westrip Parish Council***

*Minutes of the meeting of the Council held at 7.15 pm on Thursday January 16th at Randwick Village Hall.*

***Present***

***Councillors***

*Shaun Egan (Chairman)*

*Marianne Demmer*

*Matt Reed*

*Mike Woods*

*Marina Fontenla*

*Rob Davies*

*Clerk: Mr B Parsons*

*1/1/20     **Apologies:** Cllrs Smith, Byford and Alex Egan. District Cllr Edmunds.*

*2/1/20     **Public Forum:** There were three members of the public present. Mr Badham reported that the light on the side of the church was faulty. **Action:** The Clerk to check whether it was a light maintained by GCC and if so to report it.*

*Mr Badham asked whether unblocking gullies was part of the Handy person's work schedule. It was not part of the contract, but a GCC Highways responsibility, although the Handy person did clear gullies on occasions on his own initiative.*

*Mrs Badham commented on the arrangements in Whiteshill and Ruscombe Parish where she understood that a PCSO sent letters to offending drivers. She also commented on visits made by the SDC Neighbourhood Warden to Whiteshill.*

***Actions:** The Clerk to ask the police officer in charge of the PCSOs whether RWPC could have more attention from them over parking and speeding. The Clerk to contact the Neighbourhood Warden Service about their activity in the parish.*

*3/1/20 **Declarations of interest in items on this agenda:** None.*

*4/1/20 **Minutes:** The minutes of the meeting held on December 19th were approved and signed.*

***Item 8/12/19** Cllr Byford had not spoken to the owners of the parked cars mentioned since there was no building work being carried out at the property over the Christmas and New Year holidays and no parking on the road.*

*5/1/20 **Report from the Officer of the Council:** Cllrs noted the contents of the Clerk's report.*

*Some expenditure might be needed to make the council's website more accessible and to comply with the 'The Public Sector Bodies Accessibility Regulations 2018'.*

*SDC had issued the timetable for the May 2020 parish and town council elections. Randwick would then be divided into three wards.*

*6/1/20 Correspondence: Cllrs noted the correspondence listed in the Clerk's Report.*

*RVH&PFC had written to the council about plans for future maintenance of Randwick Playing Field. The Clerk was asked to contact the Committee and ask a representative to come to the February meeting.*

*7/1/20 Questions from councillors:*

*Cllr Woods reported parked vehicles obstructing the corner of Hawthorn Rise.*

*Action: The Clerk to contact Stroud Police.*

*8/1/20 District and County Councillors' reports: No district or county councillors present. Cllr Edmunds had sent a written report.*

*9/1/20 Planning applications:*

*a) Applications received to date:*

*S.19/2722/HHOLD - 10 Humphreys Close, Single storey side & rear extensions – no comment.*

*b) VAS report: Cllr Reed reported the data from the most recent deployments. Recorded speeds and numbers of vehicles were very similar to those recorded at the same locations previously. There were no significantly higher speeds. Anecdotal evidence suggested that drivers did respond where the sign was in place, driving more slowly than when it wasn't there.*

*He would arrange for the VAS to continue to be sited sequentially at all the locations permitted by GCC.*

*Resolved: To buy some 20mph speed reduction wheelie bin stickers for distribution to parishioners on Church Road.*

*c) Parking: A councillor had placed the council's notice on a vehicle that was habitually parked on the corner of Chapel Fields and The Lane. The owner of the vehicle had behaved unacceptably, threatening another councillor. That councillor had reported the incident to the police.*

*Action: The Chairman and Clerk would write to the parishioner.*

*Cllr Davies suggested that double yellow lines should be painted where inconsiderate parking obstructs The Lane.*

*Actions: The Clerk to contact Stroud Police to ask PCSOs to attend near Randwick School at the start and end of the school day.*

*The Clerk to ask the Head Teacher to send out his letter to parents about parking.*

*10/1/20 Finance:*

*a) Bank reconciliation: Cllrs considered the bank reconciliation for December.*

*b) Conditions for grant: The 'Jo Cox Group' had confirmed by letter that the MPLC licence bought by the group would allow other organisations to show films - "The rights conferred under this licence are that public performances*

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*authorised by the Agreement shall take place at the premises - the sole purpose being to entertain and/or educate the audience. No specific titles can be advertised or publicised to the general public and no admission fee can be charged. This is why films shown by the Jo Cox group would be at "Lunch Club Meetings" and would not be advertised as Film Shows. This licence would cover any group who wished to show a film for example at a Children's Party, or at a Brownie meeting."*

*The group appreciated that the Parish Council would be interested in the anonymised results of the planned survey, but the Group would be reluctant for the PC to have input into the questions to be asked.*

**Resolved:** *That the Council in accordance with its powers under section 137 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants, and will benefit them in a manner commensurate with the expenditure:  
-to grant £100 to Randwick Community (Jo Cox Group) for a community survey.*

**Resolved:** *That the Council in accordance with its powers under section 145 of the Local Government Act 1972, should incur the following expenditure  
-to grant £352 to Randwick Community (Jo Cox Group) for a lunch club to include the MPLC licence for showing films.*

**c) Handy person's contract from April 2020:** *Cllrs Shaun Egan and Matt Reed would meet as a working party to review the contract.*

**Action:** *The clerk to copy the current contract to all councillors.*

**d) Budget for 2020/21:** *Cllrs reviewed the draft budget.*

**Resolved:** *To set the budget for 2020/2021 at £16915.*

**e) Reserves:** *Cllrs considered the budget reserves. When the council acquired Finn's Way the land came with a sum for maintenance. This had been part of the earmarked reserve until 2016/17 when the council decided to keep it as part of the unallocated reserves. Councillors reviewed past and projected expenditure at Finn's Way and decided to earmark a sum for future work at Finns Way.*

**Resolved:** *To increase the earmarked reserve by £5000 for Finns Way.*

**f) Precept for 2020/21:** *Cllrs considered the budget requirement and its level of reserves. There was no need to increase the precept. Cllrs decided to set a precept which would keep the council's portion of the Band D council tax at the same figure and maintain a prudent reserve.*

**Resolved:** *To set the precept for 2020/2021 at £19000*

11/1/20 **Environment:**

**a) Trees at Finn's Way:** *Cllrs discussed the tree surgeon's suggestion for trees to replace the ash trees which had been felled and deferred discussion until*

after it had made a decision about the CNR group's proposal to plant fruit trees.

b) **"Food Forest":** The Council had not had an answer to its query about the covenant on Finns Way and had had no more detailed plans from the Randwick Carbon Neutral Group.

12/1/20 **Operation London Bridge:** Cllrs discussed guidance notes issued by the National Association of Civic Officers outlining the proposed protocol for events to follow the death of the Queen, which cover proclamations, flags, books of condolence, portraits and places for people to lay flowers. The parish council thought that the church and community would wish to respond and decided it would not arrange any of these.

**Action:** The Clerk to write to the Parochial Church Council.

13/1/20 **Items delegated to the Clerk and items for the next agenda:** As above.

14/1/20 **Orders for payment:**

Zurich Municipal	£325.94	Insurance premium
RVH&PFC	£14	room hire
Gardiners Tree Surgery	£800	Finns Way
B Parsons	£92.28	Expenses (carriage, materials)
M Lammas	£202.52	January monthly contract payment
B Parsons		January salary less PAYE due in the 4th quarter
O2	£11.19	mobile phone 12 Jan – 11 Feb

15/1/20 **Next meeting:** February 20th at Cashes Green School.

The meeting closed at 8.40 pm.