



**The next meeting of
Randwick and Westrip Parish Council
will be held at
7.15 pm on Thursday June 21st at
Cashes Green School**

Agenda

- 1 To note apologies for absence**
- 2 To allow members of the public to address the council ***
- 3 To declare interests in items on this agenda**
- 4 To approve and sign the minutes of the meeting held on May the 17th**
- 5 To note the draft minutes of the Annual Parish Meeting**
- 6 To receive the report from the Officer of the Council**
- 7 To note correspondence**
- 8 To answer questions from Councillors**
- 9 To receive District and County Councillors' reports**
- 10 Planning, Traffic and Transport**
 - a. To consider planning applications received to date
- 11 Finance and Personnel**
 - a. To consider the monthly bank reconciliations for April and May
 - b. To consider funding for maintenance of the play area at Randwick Playing Field
- 12 Environment**
 - a. To consider a proposal from RVH&PFC to require dogs to be kept on leads after dusk
 - b. To consider arrangements for managing Randwick Playing Field
 - c. To consider creating an environmental plan for the Parish
 - d. To consider forming a working party to plant trees at Randwick Playing Field
- 13 Communication:** To consider reporting on Council meetings
- 14 To consider the recommendations of the annual review working party**
 - a. To consider the Council's procedures and documents for complying with GDPR
 - b. To review the Council's arrangements for risk management
 - c. To review the Council's complaints procedure
 - d. To review the Council's procedures for handling requests under the FOI Act 2000 and DP Act 1998
 - e. To review the Council's policy for dealing with the press/media
 - f. To review the Council's code of conduct
 - g. To review the Council's standing orders
 - h. To review the Council's financial regulations
 - i. To review internal financial control systems

- j. To review delegation arrangements to employees
- k. To appoint members to committees and working parties
- l. To review terms of reference for committees
- 15 To appoint representatives to outside bodies
- 16 To review the Council's and employees' membership of other bodies
- 17 To consider the payment of subscriptions falling to be paid annually
- 18 To review fees and charges levied by the Council
- 19 To review the Council's property inventory and asset register
- 20 To inspect any deeds in the custody of the Council as required
- 21 To fix the amount of the Chairman's Allowance
- 22 To fix the dates and times of ordinary meetings of the Council for the ensuing year
- 23 To note items delegated to the clerk and items for the next agenda
- 24 To authorise the signing of orders for payment.
- 25 To confirm that the next meeting of the Parish Council will be held at 7.15 pm on Thursday July 19th at Randwick Village Hall

***The Public Forum** - Parishioners are invited to address the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.