

Randwick and Westrip Parish Council

Minutes of the meeting held at 7.15 pm on Thursday April 20th at Cashes Green School

Present

Councillors:

Shaun Egan

Debbi Smith

Matt Reed

Chris Smith

Robert Davies

Mike Woods

Clerk - B Parsons

1/4/17 **Apologies:** Cllrs Byford, Fontenla and Holder.

2/4/17 **Public Forum:** There were four parishioners present and County Cllr Oosthuysen and District Cllr Edmunds.

Mrs Val Flack spoke about current and previous plans to repair the area of the playing field used for overspill parking. She commented on the increased numbers of cars in Randwick and the consequent pressure on areas where cars can park and noted that the recent work had not increased the number of parking spaces available. She suggested that the current requests from RVH&PFC for Village Hall users to park away from the VH were not a long-term solution to pressure on the VH car park. She asked the Council to consider purchasing land that could be used as a village car park. The Chairman remarked that the cost of a loan for buying land would have to be borne by all parishioners who pay Council Tax, most of whom do not live in Randwick Village, and suggested that Mrs Flack raise her suggestion at the Annual Parish Meeting in May.

Mr Tyler reported that although building materials left on the Village Green had been removed the area had not been properly reinstated.

Action: The Clerk was asked to contact the builder and ask him to tidy the area in question.

Mr Tyler also asked whether any work was planned to trees on the playing field side of his boundary. The Chairman suggested that he should contact RVH&PFC.

Mrs Akhurst asked about rabbits damaging the playing field: the Chairman explained that there were no plans currently to take any more action.

3/4/17 **Declarations of interest in items on this agenda:** None.

4/4/17 **Minutes:** The minutes of the meeting held on March 16th were approved and signed.

5/4/17 **Report from the Officer of the Council:** Cllrs noted the contents of the Clerk's report.

6/4/17 **Annual Parish Meeting:** The meeting was scheduled for May 18th at 7.45 pm, to follow the Annual Meeting of the Parish Council which would start at 7 pm.

At the Annual Parish Meeting an officer from GRCC would speak about Neighbourhood Planning before discussion of any matters raised by parishioners.

7/4/17 **Correspondence:** Cllrs noted the correspondence listed in the Clerk's Report.

Action: The Clerk to reply to the SDC Planning Manager's email about planning officers' references to the Village Design Statement during consideration of planning applications.

Action: The Clerk to reply to a parishioner's request to cut down a tree at Finn's Way explaining that the Council would not agree to the tree being felled but would consider having it thinned by a professional tree surgeon at the parishioner's expense.

8/4/17 **Questions from Councillors:** Cllr Debbi Smith asked for further information about the planning permission for land adjacent to Fort View.

9/4/17 **District and County Cllrs reports:** Cllr Oosthuysen spoke about funding devolved to County Cllrs and urged the Parish Council to ask the Cllr for Bisley and Painswick Division to allocate the services of a highways' lengthsman.

Cllr Edmunds was thanked for sending Cllrs his written report in advance of the meeting. There were no questions.

10/4/17 **Planning, Traffic and Transport:**

a) **Planning applications:**

S.17/0578/OHL - High Voltage overhead line - Noted - no comment requested by the planning authority.

S.17/0411/FUL Far Westrip Farm - extension to the dry cow barn to provide cubicle accommodation for heifers prior to calving - no comment.

Noted:

Permission - S.16/2897/FUL - revised plans - land at Newlands Church Road - erection of new dwelling and garage

b) Reinforcement to repairs to the playing field: Cllrs considered the specification and quotation for repairing the area used for parking with turf and reinforcing the area which takes most wear with a plastic grid system Bodpave 40.

Resolved: To accept the quotation.

Action: The Clerk to inform the contractor and arrange a site meeting to consider where spoil could be used to improve areas of the playing field.

11/4/17 Finance:

a) Bank reconciliation: Cllrs considered the bank reconciliation for April.

b) Internal Financial Controls: Cllrs reviewed and approved the Council's internal financial controls: -

The Council approves all payments.

Two signatories are required on cheques; cheque stubs and invoices are initialled by signatories.

The RFO reconciles bank statements and accounts monthly.

The reconciliation is checked by a councillor who is not a cheque signatory.

The Council monitors expenditure and reviews the budget quarterly.

Internal and external auditors scrutinise accounts.

c) Annual statement of account: Cllrs approved the annual statement of account (receipts and payments account).

d) Reserves: Cllrs confirmed that part of the unallocated reserve in the 2017/18 budget would be earmarked for repairs to the area of the playing field used for overspill parking.

e) Annual Governance Statement: Cllrs approved the annual governance statement for 2016/17.

f) Accounting Statements: Cllrs approved the accounting statements for 2016/17.

12/4/17 Environment:

a) **Report from RVH&PFC:** Cllr Egan reported on the recent RVH&PFC meeting. He had reminded the Committee that the Council would pay the insurance and maintenance costs for the playing field play area and consider any claims for grants for maintenance and improvements to the VH and field.

The area of grass reseeded after work at the Village Hall had been turfed on a membrane laid to cover the subsoil.

The Committee was reconsidering proposals for landscaping the area above the Hall.

Cllrs discussed whether spoil from repairing the parking area could be used to level an area by the Hall and 'Pontin's Patch'.

The Committee was still working with VH users to regulate parking and reduce noise.

b) **Beech trees at the playing field:** Cllrs discussed the damage caused to beech trees by a parishioner and the Planning Authority's recommendation that they be cut down and replaced. Cllrs agreed to write again to the parishioner about recovering its costs.

13/4/17 Items delegated to the Clerk and items for the next agenda: To publicise the work to repair the playing field via fliers to be available at the Wap.

14/4/17 Orders for payment:

M Lammas	April monthly contract payment
O2	mobile phone monthly tariff

15/4/17 Next meeting: Annual Meeting of the Parish Council Thursday May 18th at 7.00 pm at Randwick Village Hall.

The meeting closed at 8.40 pm.